

WESTMORE BEACH VILLAS LIMITED

COVID-19 PROTOCOLS

As you are aware, we are experiencing a worldwide COVID-19 Pandemic. The Westmore Beach Villas Limited, its staff, guests and visitors will adhere to the Jamaica COVID-19 Resilience Ministry of Tourism Health and Safety Protocols and requirements. Prevention is the key to safeguarding the health of our employees and guests. All guests and visitors are required to complete the attached Ministry of Health COVID-19 screening questionnaire – Appendix 1 – Travel Declaration by visitors. Sanitizing and disinfecting agents are available for your use.

The following COVID-19 Protocols and prevention practices are in effect:

- **Wash hands** frequently with soap for at least 20 seconds. Use proper hand washing technique. Use hand sanitizer with at least 62% alcohol.
- Cough and sneeze etiquette – Cover your cough and sneezes with tissue or sneeze in sleeve.
- No hand shaking. Wear a face mask when in public spaces.
- Do not touch your face, mouth, nose or eyes frequently.
- Observe social distancing of 6ft minimum.
- Wash hands:
 - Before, during or after preparing food
 - Before eating food
 - After using the toilet
 - After blowing your nose, coughing or sneezing
 - After touching, removing or putting on cloth masks
 - Before and after being in Public Spaces.
 - After removing gloves
 - After returning to your Villa from Travel outside the property.
- Do not allow Others into your Villa unless necessary, and all of your visitors must undergo a temperature check and COVID-19 screening questionnaire, (Appendix 1), on entrance to the property.
- Wear gloves as much as possible when outside the facility, and when handling cash.
- Report to Management any of the following symptoms: fever, coughing, shortness of breath, loss of taste, exposure to a person with COVID-19, or if you have any unclear symptoms or concerns.
- Travel with enough hand sanitizer. Use liberally.
- Do not share your PPE, and properly dispose of them.
- Ensure that children are also observing COVID-19 Protocols, and the use of hand sanitizers is supervised for children under 6 years of age.
- Clean, sanitize and disinfect your personal living space frequently.
- Do not unnecessarily invite others including staff into your private room/ Villa.

Appendix

Appendix 1 – Travel Declaration by Visitors

Introduction:

This form is to be completed by visitors upon arrival at the accommodation. To prevent the spread of COVID-19 in our community and reduce the risk of exposure to our staff and visitors, we are conducting a simple screening questionnaire. Your participation is required to help us take precautionary measures to protect you and everyone on this premises. Thank you for your time.

Completed declaration forms will be stored for tracking purposes in digital or hand-copy format for no more than 120 days after visitor check-out. Completed logs are to be retained and made available to the Ministry of Health & Wellness and TPDCo upon request.

Identifying Information:

Name:	
NRIC/Passport No:	Nationality:
Temperature Reading at Arrival:	

Declaration Questions

1. Have you experienced symptoms of COVID-19?
2. Have you test positive for COVID-19?
3. Have you been in close contact with someone who has tested positive for COVID-19 in the past 14 days?
4. Have you been told by a healthcare professional or public health official to self-quarantine due to potential or suspected COVID-19 exposure?

By signing this document, I hereby declare that to the best of my knowledge I answer "No" to all the questions above.

Signature:

For children under 18, authorised parent or guardian signature:

Date: _____